

Egg hunt master schedule

3 months out

- Fill our paperwork with Walmart
- Put on calendar
- Recruit chair and sub chairs

2 months out

- Order eggs
- Meet with sub chairs
- Order banner/yard signs and other advertisement arrangements

5 weeks out

- Volunteer blitz -sub chairs confirm
- Candy blitz if needed

4 weeks out

Volunteer blitz- subchairs confirm
Candy blitz
Egg stuff blitz begins
Meet with sub chairs
Social media posting
Banner in front of church

3 weeks out

Final volunteer blitz – subchairs confirm
Final Candy blitz
Prayer blitz begins
Egg stuff blitz
Posters go out in community

2 weeks out

Final egg stuff blitz
Prayer continues
Social media
Invitations in bulletin

1 week out

Final meeting with sub chairs
Final egg count
Final confirmations
Take eggs to venue
Social media
Prayer team prays over site

Day before

Set- up what you can
Social media

Day of

Take pictures (get consent from minors)
Do the event!!!
Have fun

Day after

Put things away
Sent thank you notes
Send out follow-up text

Two weeks after

VERY brief debrief meeting with sub chairs