

the nursery

For each statement, check yes, no, or don't know.

	y	n	dk
A sign in the narthex shows and tells how to get to the nursery			
The bulletin tells members and visitors about the nursery			
There is a welcome sign on the nursery door(s)			
Nursery policy and procedures are clearly posted			
We have a sign-in area by the door for caregivers			
Visitors and new members comment that our nursery is easy to find			
The changing area is stocked with diapers and wipes			
Disinfectant wipes are near the changing table			
The changing table is sanitized after every use			
A sign by the changing table explains how to change a diaper			
The nursery is staffed by one or more paid nursery workers			
The nursery is staffed by parent volunteers			
The nursery is staffed by youth helpers			
Volunteers undergo training before they start working in the nursery			
Paid nursery workers undergo criminal background checks			
Nursery staff follow a two-adults/open door policy			
The nursery has...			
blocks and other toys for building			
one or more low climbing toys such as a slide			
drawing paper and crayons or markers			
toys for pretend play (farm, dollhouse, garage)			
a variety of books (board books, picture books)			
Puppets, stuffed animals, dolls, and other toys for dramatic play			
The carpet is vacuumed at least weekly			
Toys are sanitized at least weekly			
Outlet covers are on each outlet			
There are no venetian blind cords, or they are out of reach			
None of the toys are a choking hazard (all are too large to fit through a toilet paper tube)			
There is a bathroom in the nursery			
The bathroom has posted handwashing procedures with words and pictures			
The bathroom has a stepstool			
The walls are painted bright, kid-friendly colors			
Kids' artwork is on the walls			
Faith-based artwork and posters (Bible story art, Bible verses) are on the walls			

three words to describe our nursery...

This Space Assessment Tool was developed by Dawn Rundman. www.dawnrundman.com dawn.rundman@gmail.com

Please adapt it to best fit your context.

May God bless your early childhood ministry!

the narthex/greeting area

For each statement, check yes, no, or don't know. Jot notes, too!

	y	n	dk
The door to the narthex has a WELCOME sign at kids' eye level			
Kids can pick up a pew bag/activity bag			
(If your church uses nametags) Kids can reach their nametags without assistance			
New member/visitor information is in the narthex			
If yes to above, this information includes info about kids			
The narthex has signage for how to get around in the church building			
Our usher training mentions the importance of smiling and welcoming kids			
There is a coat rack at kid level			
There is a comfy spot for a parent to soothe a fussy baby			
(If your church has a no-peanut policy) Our no-nut policy is posted here			

three words to describe our narthex...

the fellowship hall/eating zone

For each statement, check yes, no, or don't know. Jot notes, too!

	y	n	dk
We serve kid-friendly snacks			
We serve healthy snacks when food is served			
Kids can sit around a child-sized table on child-sized chairs			
High chairs are available			
Booster seats are available			
High chairs are cleaned and sanitized regularly			
Booster seats are cleaned and sanitized regularly			
High chairs are not the same ones used when youth group members were babies			
Choking/first aid posters are posted and include directions about helping children			
We have a posted policy about nut allergies and other food allergies			

three words to describe our fellowship hall...

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the bathrooms

For each statement, check yes, no, or don't know. Jot notes, too!

	y	n	dk
There is a changing table in at least one restroom on each floor			
There is a changing table in at least one men's room			
A sign outside the bathroom shows if a changing table is inside			
A stepstool is available in each bathroom			
The bathroom has posted handwashing procedures with words and pictures			
Fixtures can be reached and operated by a young child			
Water temperature is regulated with a scald guard			
Mothers can nurse their infants in a private space other than the bathroom			

three words to describe our bathrooms...

the library

For each statement, check yes, no, or don't know. Jot notes, too!

	y	n	dk
We have seating for kids (soft chairs, kid-size chairs, beanbags)			
We've got board books on many topics			
We've got picture books on many topics			
Board books do not look like they have been fed to chipmunks			
We have Bible storybooks for infants, toddlers, preschoolers, and new readers			
Materials for kids are at their eye level			
The walls and shelves feature artwork, posters, and other colorful decor			
The library is advertised in the bulletin, web site, and other media			
The library is mentioned in new member packets			
The checkout process can be done by a child independently			
Our annual budget includes money for new children's books			
The library has a WELCOME sign at kids' eye level			

three words to describe our library...

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